

HLPA Board Meeting Minutes 7/12/21

Attendees:

Tony Mendicino
Michael Philipson
Dennis Griffin
Steve Corey

Lisa Eckam
John McGrath
Sharon Helbig

Absent:

Mary Gentzke
Tim Fess

Minutes from 6/7/21

Minutes were reviewed. Motion was made to approve 6/7/21 minutes by Lisa Eckam and seconded by Tony Mendicino. All in favor.

Treasurer's Report:

Dennis Griffin reported that we have collected \$76,456.90 in dues and \$11,221.52 in Late Fees to date. This represents 129.1% of the revenue budget. We are getting close to having all members current on their dues, with the exception of the habitual non-payers.

Expenses to date are \$38,614.58, which is 60.9% of our expense budget. We paid Heveron (Accounting firm) and the rest of our insurance. The payment to Connors Paving was moved from the roads budget line to the capital improvement budget item as the aprons are considered a capital improvement.

We discussed the payment for the playground work. The quote we received indicated there would be 8 – 12 inches of pea stone put down. It appears we only received about 2 – 3 inches. Dennis Griffin will not pay their invoice until this is rectified.

There was a motion to approve the Treasurer's Report made by Steve Corey and seconded by Sharon Helbig. All in favor

Roads Report:

Dennis Griffin reported that the roads are all good. We only filled potholes this year vs. laying down stone on the entire roads. We have quite a bit of work to do on Rugby Street. This is a two-pronged repair. We can do half of the drainage work once we have enough monies to complete it. The Town of Richmond is going to have to assist on the second half of the drainage repair for Rugby St.

Dennis Griffin reported our snow plowing company will not be doing the plowing this year. They are going to go south for the winter months. They are willing to continue to do our lawn care of the park. The Board of Directors agreed they would like to continue to utilize them for our landscaping

Shoreline Report: Steve Corey reported he walked the shoreline on the weekend. There seems to be "stuff" on the shoreline. According to the Rules and Regulations, everything is supposed to be off the shoreline by June 1st. We need to send an email reminder to the members regarding cleaning up the shoreline.

We discussed utilization of a drone to capture photos of the shoreline from the water side for the shoreline restoration project. Michael Philipson will look into use of a drone for us. Tim Fess has old photos of the shoreline from years ago. This could help us with the DEC on the restoration of the shoreline.

Parks and Recreation Report:

Tim Wurzer is maintaining the beach area weekly as in prior years. Tim Fess is looking into snow plowing companies for the 2021/2022 season. The basketball courts have been repaired.

Website Report:

Michael Philipson reported all is well with the website. He will load the Dock/Hoist Space Waiting List on the website, so everyone can view it. Sharon Helbig will send Michael Philipson a version of the list that only contains names and no other personal information.

Open Discussion:

We discussed the need to make some changes to the By Laws and Rules & Regulations. John McGrath will look at these documents and make some recommendations for changes. If changes are deemed necessary, they must be communicated to the HLPAs membership 90 days prior to any voting.

Election of Officers:

President: Lisa Eckam nominated Michael Philipson – Steve Corey seconded the motion - All in favor

Vice President: Dennis Griffin nominated Lisa Eckam – Steve Corey seconded the motion - All in favor

Treasurer: Michael Philipson nominated Dennis Griffin – Tony Mendicino seconded the motion - All in favor

Secretary: Dennis Griffin nominated Sharon Helbig – Lisa Eckam seconded the motion - All in favor

We also discussed who should handle roads and parks and recreation. John McGrath agreed to handle Parks & Recreation and we felt Tim Fess would be the best fit for Roads. We can discuss this at our next meeting. Since Chris Bennett has resigned from the Board, there needs to be a second signer on the checking account at CNB. It was decided it should be Lisa Eckam because she is an officer and lives in the community full time.

There needs to be a letter sent to the homeowner at the corner of E. Clairmont St. and Rochester St. The Fire Department notified us that the bushes need to be trimmed. They are a hazard as they block peoples' vision when at the corner.

There was a motion made to adjourn the meeting by Sharon Helbig and seconded by Lisa Eckam. All in favor.

Next Meeting:

Please note: Our next Board of Directors' meeting is scheduled for Monday, August 2, 2021 @ 6:00pm. Due to COVID-19 this meeting will be held virtually. Please check your email on August 2nd for the link to the meeting.

Respectfully submitted,
Sharon Helbig
Secretary, HLPAs Board