

HLPA Board Meeting Minutes 3/4/19

Attendees:

Tony Mendicino
Dennis Griffin
Jeff Wenzel
Lisa Eckam

Chris Bennett
Sharon Helbig
Mary Gentzke

Absent:

Michael Philipson
Tim Fess

Minutes from 2/4/19:

Minutes were reviewed. Motion was made to approve 2/4/19 minutes by Jeff Wenzel and seconded by Dennis Griffin. All in favor.

Treasurer's Report:

Chris Bennett reported we have collected \$18,860.00 in membership dues and \$525.00 in late fees for the 2019 budget. This represents 30.9% of our 2019 revenue budget. Chris Bennett was able to obtain a debit card for our CNB account. We decided this was necessary for certain expenses. Chris Bennett looked into putting the emergency fund monies into an account that will get us some interest. Canandaigua National Bank offers a money market account with a minimum balance. He would like to look into this further in order to ensure we do not incur any fees. This account needs to be an account we are able to access easily in case of an emergency. We need to send a letter to Canandaigua National Bank to add Dennis Griffin, President, as the account holder and remove David Frazer. Sharon Helbig will develop the letter and get Dennis to sign it. It will then be presented to the bank. There was a motion to approve the Treasurer's report by Lisa Eckam and seconded by Mary Gentzke. All in favor.

Roads Report:

Jeff Wenzel reported he's still awaiting the estimate from Cratsley. Jeff received the revised contract from the lawn company and gave to Chris Bennett. Everyone agreed the contract should be approved and the lawn care company rehired for 2019.

We discussed the estimate from Cratsley to do the Hamilton Street/Rochester Street culvert. It will cost \$16.8k to do the entire work with two (2) headwalls. Two headwalls are necessary to ensure the culvert is protected and lasts. A motion was made by Mary Gentzke and seconded by Tony Mendicino to accept this proposal and have the work done. All in favor.

We discussed the remainder of the budget for roads. Jeff Wenzel presented the need to add stone to the main traffic roads (Berkeley, Bellevue and Rochester Streets) in 2019. This will use the remainder of the roads budget. He will do his best to keep this expenditure within the budget.

It was agreed the monies to buy new poles should be spent to ensure the appropriate signs can be repaired or added.

Shoreline Report:

Tony Mendicino reported there are now seven (7) requests for additional dock/hoist spaces. The southeast side of the shoreline will have to be utilized to place these new requests. There is plenty of space on that shoreline.

Parks and Recreation Report:

Tim Fess reported he has gathered estimates for the new basketball court area. He will present them at our next meeting. Tim Fess looked into the mulch for the playground and found the material is not available yet at the vendors. Due to this, they do not have a going rate for the material yet. He will stay on this until the information is available.

Website Report: No Report

The website is currently under construction. Sharon Helbig will follow up with Michael regarding the status as members are now calling to find out when it will be available. There was a question as to whether we can add a Community Announcements page to the new website. Sharon will investigate.

Open Discussion:

Trees for Tribs – Lisa Eckam and Jeff Wenzel applied to the “buffer in a bag” program for trees we can plant along the tributaries. They were both approved. Trees will be sent in the Spring and planted along the tributaries to assist with keeping the shoreline solid.

Annual Newsletter:

It was agreed that it needs to get in the mail by April 15th or earlier. Everyone will get their information to Sharon by no later than April 1st to put together and send to Michael Philipson for development of the final product. Once printed, everyone offered to assist with the folding, labeling and stamping.

July 4th in the Park:

We discussed getting the DJ again for the night of the fireworks. Tony Mendicino will look into it.

A motion to adjourn the meeting was made by Jeff Wenzel and seconded by Mary Gentzke. All in favor.

Next Meeting:

Our next meeting is scheduled for Monday, April 1, 2019 at 6:00pm at the Honeoye Public Library.

Respectfully submitted,
Sharon Helbig
Secretary, HLPB Board